



**MAJOR WALDRON
SPORTSMEN'S
ASSOCIATION
BY-LAWS
12/18/2017**

MAJOR WALDRON SPORTSMEN'S ASSOCIATION BY-LAWS

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MAJOR WALDRON SPORTSMEN'S ASSOCIATION BY-LAWS

Article 1

BY-LAW CHANGES and EFFECTIVE DATE OF BY-LAWS

- 1.1** These By-Laws shall not be changed except by a two-thirds vote of the active members present in person and voting.
- 1.2** Active members shall have notice by email, on the website, and posted in the clubhouse of the proposed change of By-Laws at least one month (30 days) prior to the change being voted upon.
- 1.3** These By-Laws shall become effective on their adoption as outlined in 1.1. This revision accepted by the Membership on (Month/Day Year) December 18, 2017.
- 1.4** The Constitution, Order of Business, and By-Laws must be in printed form, and when so ordered by the Board shall be on the website and be furnished to members upon request.

Article 2

OFFICERS

- 2.1** The Board of Directors (the Board or BOD) of the Association shall be comprised of nine (9) members in good standing of the Association and elected by the membership as hereafter provided. The duly elected directors shall, as hereafter provided, select the following officers: a President (Chairman of the Board), Vice President (Vice-Chair of the Board), Secretary (Clerk of the Board), Treasurer and Membership Secretary.
- 2.2** Any member in good standing who shall have a minimum of two (2) consecutive and then current years of membership in the Association, to include the completed work requirement (as set forth in Article 13.5), is a minimum of twenty-one (21) years of age and who wishes to have their name placed on the ballot shall present to the Secretary at the regular Board meeting in November a completed nomination form which shall include the signatures of five (5) active members who endorse the nomination. The Secretary shall notify each active member of the Annual December Meeting and Board of Directors election prior to December 1, to include candidate names. Candidate supplied qualifications shall be posted on the Club website and posted in the Association Clubhouse.
- 2.3** Ballots will be issued, collected and counted at the Annual (December) meeting. Each active member may vote for not more than three (3) nominees. The three (3) nominees receiving the greater number of votes will be considered elected to fill the vacancies on the Board for a term of three years, commencing with the regular Board meeting in January following said election and continuing until their successors are elected. In the case of a tie vote for any position, a run-off election shall be held with a separate ballot for those individuals so involved. Each member present may cast one vote.
- 2.4** The Board of Director's shall, within sixty (60) days of January 1st of each year, meet and organize by choosing from their own board of officers (a Chairman and a Vice-Chairman) of the association, the BOD shall choose the Secretary and Membership Secretary who need not be members of the BOD.
- 2.5** The Board shall fill any vacancy in their own Board and any other vacancy within sixty (60) days of the occurrence by appointment of a new director for the unexpired term of the director causing such vacancy.

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2.6 The Chairman shall preside at all meetings of the Board and Association; in the absence of the Chairman, the Vice-Chairman shall preside; in the absence of both, the Board may choose a Chairman/President Pro Tempore to serve.

2.7 The Clerk shall keep an accurate record of all business transacted by the BOD and Association. The records shall be compiled and made available to the board and all members. The clerk shall perform such other duties as may pertain to the office or may be prescribed by the BOD.

2.8 All external communication to the Association shall be addressed to the Secretary, MWSA, P.O. Box 314, Barrington, NH 03825.

2.9 The Board shall meet monthly on the 1st Monday of the month at 7:00 p.m. at the Association Clubhouse, excepting holidays, when the meeting shall fall on the following Monday unless otherwise determined by vote of the BOD with notice given. Any director who shall fail to attend three consecutive BOD meetings without leave from the presiding Chairman upon good and sufficient cause presented or a total of four meetings in any 12 month period shall be deemed by the BOD to have vacated such office and the BOD shall fill the vacancy as provided for in these by-laws.

2.10 Five (5) directors present shall constitute a quorum for the transaction of business. A simple majority of directors present and voting shall decide all matters unless specifically stated otherwise.

2.11 It shall be the duty of the Chairman to preside at all meetings of the Association; and to perform such other duties as ordinarily pertain to the office.

2.12 It shall be the duty of the Vice-Chairman, in the absence of the Chairman, to preside at all meetings and to perform the duties of the Chairman.

2.13 It shall be the duty of the Secretary to keep accurate record of all meetings of the Association and to perform such other duties as ordinarily pertain to the office.

2.14 The Treasurer shall maintain accurate financial records of the Association and keep the BOD and membership apprised of the fiscal health of the association, pay all bills when ordered by the BOD, take and keep proper vouchers therefore, and perform such other duties as may pertain to the office or be prescribed by the BOD, subject to inspection by the BOD at all times.

2.15 When a vacancy in any office arises for any reason, the retiring director and/or officer shall, without undue delay, deliver to a member of the BOD all property and/or monies of the Association in his/her possession.

Article 3 POWERS OF DIRECTORS

The Board shall approve all routine operating expenses including maintenance and supplies. Any planned repair, alterations, additions, and improvements of all property exceeding 5% of liquid assets shall be subject to membership approval. Separating costs to avoid said limits shall not be allowed. Repair, alterations, additions, and improvements of all property shall be reviewed by qualified

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professionals to ensure conformance with Local, State, and Federal codes.

Article 4 EXPENDITURE OF MONEY

No expenditure of monies or any other obligation exceeding \$100 may be incurred by the Association unless and until the whole matter has been referred to and approved by the Board as herein provided. Expenditures made pursuant to a budget approved by the Board shall be deemed to have been approved by the Board.

Article 5 PLACE OF MEETINGS

5.1 This association's mailing address shall be P.O. Box 314, Barrington, NH 03825 and its property is located on Route 9 at the intersection of Ham Road and one mile east of the junction with Route 125 in Barrington, NH, said complex commonly referred to as "The Ham Farm."

5.2 The place and time of meeting, both regular and special shall be in the clubhouse at said complex, provided however that a different place of meeting for a special purpose may be chosen by the BoD provided the membership is notified at least seventy-two (72) hours in advance of said change.

Article 6 ANNUAL MEETING

The regular members meeting in December shall be the Annual meeting, so-called, at which time the election of Directors shall take place.

Article 7 REGULAR MEETINGS

7.1 Membership meetings shall be held on the 3rd Monday of the month at 7:00 p.m. at the Association clubhouse.

7.2 The day and time of day of holding regular meetings may be changed, from time to time, by a majority vote of Active Members present at any regular meeting and voting.

7.3 A majority vote of Active Members present and voting at any regular or special meeting shall decide all matters not delegated to the Board, except a change in these By-Laws (as set forth in Article 1.1).

Article 8 SPECIAL MEETINGS

8.1 Special meetings may be called by the Board of Directors, or by vote of the Association at any regular meeting.

8.2 Such meeting shall be at a time and place determined by the BOD and proper notice shall be given at least ninety-six (96) hours in advance unless an articulable emergency exists.

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Article 9 NOTICE OF MEETINGS

Any member may attend BOD meetings which shall be open except for those times when the board shall vote to enter into executive session. Executive sessions shall only be for the purpose of disciplinary or sensitive matters with outside entities.

Article 10 SPECIAL COMMITTEES

Special committees may be appointed for special purposes, not inconsistent with these By-Laws, and when so voted, all appointments shall be made by the Chairman.

Article 11 AGE LIMIT

No person under the age of 21 (twenty-one) shall hold any office in the Association, but may serve on special committees.

Article 12 MEMBERSHIP

12.1 All active members of the Association shall be required to maintain current membership in the National Rifle Association. Prospective members may meet this requirement by submitting a completed NRA membership application and the required dues with their application to the Association.

12.2. Each applicant must fill out and sign a statement on the Association application form which states: ***"I certify that I am not a member of any organization which advocates force or violence to overthrow the government of the United States of America or the State of New Hampshire; that I have never been convicted of a felony or a crime of violence or moral turpitude; that I am not prohibited by law from handling, possessing or legally purchasing firearms and that if admitted to MWSA, I will abide by all rules, regulations, policies and bylaws of the Association and I will fulfill the obligations of good sportsmanship and good citizenship. Furthermore, I will be responsible for all safety rules and regulations and the conduct of any guest that I bring to the Association for the purpose of using Association facilities."***

12.3 The initiation fee and appropriate dues must accompany the application of the prospective member. Presentation of the prospective member's applications must include name, address, telephone number, outdoor sporting interests, and such other information as may be required or that the applicant may care to present. Board Members present will vote upon the prospective member at their next meeting. The new member will be required to attend a General Membership Meeting, be sworn in and introduced to the membership and attend a scheduled orientation session before the issuance of the club access card and the extension of outdoor range privileges.

12.4 Classes of Membership in the Association shall be as follows:

12.4.1 **Active Member**: An Active Member is dues paying member eighteen (18) years of age

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or older who shall make application to the association in such manner as may be prescribed by the BOD. All new member applications shall require the applicant to permit background checks. The applicant shall be deemed approved provided there is not a majority of dissenting votes cast by the BOD in which case the application shall be rejected. Applicants not accepted shall have all fees returned minus the fee for the background check.

12.4.2 Junior Member: A junior member shall be any member under the age of 18. Junior members shall have no voting rights. The application for membership must be sponsored by an active member.

12.4.3 Student Member: A Student Member shall be a full-time student. Student members shall have no voting rights. This person shall be required to join the NRA as an Associate Member at a minimum.

12.4.4 Life Member: A Life Member shall be any active member with a minimum of ten years consecutive membership in the Association who shall attain the age of seventy (70) years.

12.4.4-a Life membership may also be granted to any active member upon approval of the BOD and payment of such sum as may be established for such purpose.

12.4.4-b Life membership so attained shall have full rights and benefits. No dues shall be required of life members. Life members shall be subject to all rules, regulations, policies and procedures promulgated by the Association. In the event of expulsion for disciplinary purposes, a life member (for fee) shall not be entitled to a refund of any dues paid for such life membership.

12.4.5 Honorary Life Member: The BOD may grant Honorary Life Memberships to any person they may deem deserving of such award. Such membership shall not have voting rights.

12.4.6 Family Membership: A Family Membership shall be for any person, their spouse and all children under the age of eighteen (18). A family membership shall have only one vote.

12.4.7 Corporate Membership: A Corporate Membership shall be for any government body, department, agency, office, corporation, limited liability company or similar entity. Such membership shall be based upon approval by the BOD and the payment of such dues, initiation fee and per capita assessment as shall from time to time be established as documented. The corporate member shall be responsible for the actions of its individual (per capita) members, each of whom shall be subject to the same rules, regulations, policies and procedures as any other member of the Association. Such membership shall not have voting rights.

12.4.8 Active Duty Military: A membership may also be granted to any active duty military upon approval of the BOD. The initiation fee and membership dues will be waived as long as on active military duty. Active Duty Military shall have no voting rights

12.5 The membership of the Association may be compiled into various lists and/or databases for the sole purpose of Association business. Such lists or databases shall be considered confidential. As such, they shall not be disseminated, given, sold or released to any non-member, person or entity whatsoever unless compelled by order of a court of competent jurisdiction. Access and use will be limited to the

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Membership Secretary and Association Secretary. The Association will take the utmost care to protect the privacy of any and all members, and will use all available technology to preserve the privacy of the membership list in any computer database.

- 12.5.1** This database shall be used for only
- Important member notifications
 - Contact individual members in case of emergency
- 12.5.2** This database shall not be used for
- Internal or external political purposes
 - Any form of solicitation

Article 13 DUES and FEES

13.1 The annual dues for members shall be such sum as may be set by the BOD from time to time.

13.2 The new member initiation fee shall be due from each new member upon approval and shall be such sum as may be set from time to time by the BOD.

13.3 The membership year shall be the calendar year and run from January 1st through December 31st annually. The annual dues of each member are due and payable *in advance* during the months of October, November and December. If a member's dues are not paid by December 31st that person shall have no rights or benefits with the Association until renewed. The Membership Secretary must receive delinquent dues, in full, including any work requirement buyout pursuant to Section 13.5, no later than March 1st in order to reinstate membership status. Otherwise that person shall be required to pay a late fee equivalent to the new member initiation fee and apply for membership as any non-member is required to do.

13.4 New Membership applicants accepted between October 1st and December 31st will pay dues for the following year and will qualify as a member for the remainder of the present year.

13.5 Work Requirement. The Association encourages all members to become involved in club activities and projects. Each member is expected to annually contribute their time and labor for the benefit of the Association in an amount as shall be determined by the BOD from time to time. Members unable or unwilling to contribute in this fashion may "buy out" their work requirement for such sum as may be determined from time to time by the BOD. The current work requirement time is 5 hours or a "buy out" option to be set by the Board. All members over the age of 70 and all "Life Members" are not required to participate nor pay the "buy out" fee.

Article 14 PUBLICITY COMMITTEE

The Chairman may appoint one (1) person as a publicity committee, who shall be entitled to membership without payment of dues, and who shall serve as such during the Chairman's term of office or at the will of the Chairman, not beyond his own term.

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Article 15 BUSINESS AT SOCIALS

No business of the Association shall be transacted at any social gathering or open meeting so-called.

Article 16 DISCIPLINARY POLICY

16.1 Acts of aggression, verbal or physical abuse, intimidation, disorderly conduct directed at a Board Member or any Association member, by another member or guest of a member, or if a member's actions or conduct is deemed to be detrimental to the club it shall be grounds for immediate suspension of any and all club privileges of that member, pending a Board review and further action taken as the Board feels is appropriate including permanent suspension of membership privileges.

16.2 Any member may be disciplined, for cause, by a majority vote of the Board at a meeting after the written notice of such proposed action has been given to the member at least fourteen (14) days before such meeting. Disciplinary actions may be appealed to the full Board by the member subjected to such action. The disciplinary actions are outlined below. The Board of Directors may invoke automatic permanent expulsion from the association depending upon the severity of the alleged violation and the strength of the evidence supporting it.

- 16.2.1** *First Incident* - Verbal and written notice that acts committed which were not in keeping with the Constitution, By-Laws, or Range Standard Operating Procedures, or any other Association policy.
- 16.2.2** *Second Incident* - Suspension of membership privileges shall be no less than thirty days (30 days), until the member has demonstrated that remediation has taken place by attending a related course of instruction or other remedial act acceptable to the Board.
- 16.2.3** *Third Incident* - Expulsion from the club for a period to be determined by the Board (which may include permanent expulsion).

Article 17 BY-LAW INTERPRETATION & SEVERABILITY

17.1 If any part of these By-Laws is held to be illegal, invalid, or unenforceable under any present or future law, then that provision will be fully severable. These By-Laws will be construed and enforced as if the illegal, invalid, or unenforceable part had never comprised a part of the By-Laws, and the remaining provisions of the By-Laws will remain in full force and effect and will not be affected by the illegal, invalid, or unenforceable provision or by its severance. Furthermore, in lieu of each such illegal, invalid, or unenforceable provision, there will be automatically added, as a part of the By-Laws, a provision as similar in terms and effect to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid and enforceable.